



Speaker Hotel Reservation Form

Thank you for being a speaker at ITPC! Complimentary hotel accommodations will be provided for Speakers at the **Four Seasons Resort Oahu at Ko Olina** for the duration of the program. Please provide the information requested below so we can arrange your hotel reservation.

Covered Dates

- **Check-in:** Sunday, November 2
- **Check-out:** Wednesday, November 5
- **Check-in: 3:00 PM | Check-out: 12:00 PM.**
 - Late check-out may be requested but is subject to availability and cannot be guaranteed.
- Room rate and applicable taxes for the above dates will be billed directly to the SEMI master account.

Expenses Not Covered

- Additional room nights beyond the covered dates (including early arrival and late departure)
 - Additional room nights are subject to hotel availability and may not be offered at the conference rate
 - The hotel will provide a secure payment link to arrange payment directly
 - Cancellations or modifications made within 7 days of arrival may incur a full room charge, billed to the credit card on file.
- Incidentals (e.g. minibar, room service, laundry)

Hotel Reservation Information		
Speaker Name		Spouse Name
Job Title		
Company		
Mailing Address		
E-mail		Mobile #
Arrival Date	Flight #	Arrival Time
Departure Date	Flight #	Departure Time

Email the completed form to Taylor Zhao (tzhao@semi.org) by **August 14, 2026**