

SEMI Standards Official Virtual TC Chapter Meeting **Presiding Chair Interface**

Nov., 2020 v2

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Guidance for Presiding Chair

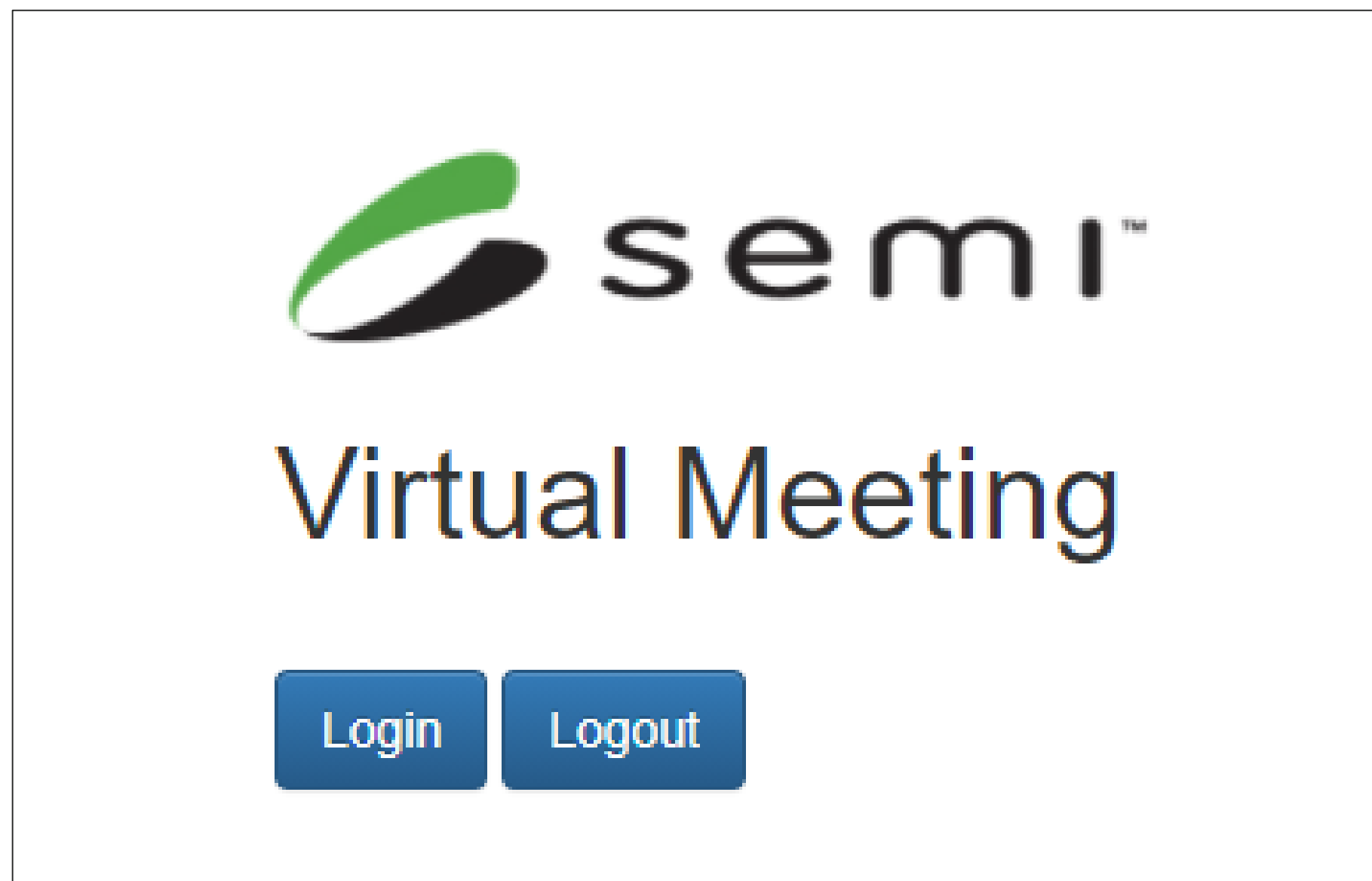
- Presiding chair calls the meeting to order.
- Presiding chair cannot move, second, or vote on a motion.
 - In the case of a tied vote, presiding chair may step down and vote.
- Presiding chair can be changed at anytime during a meeting.
 - Simply request change to Standards staff.
- Reminds attendee to check a box in the SEMI Virtual Meeting (SVM) next to their names prior to when a call for Voting Interest is requested.

Presiding Chair Roles

- Manages talking queue.
- Asks attendees for moving or seconding a motion.
- Calls for vote after a motion is moved and seconded.
 - A 30-second timer can be initiated if needed.
- Reminds attendees to switch to SVM to vote (e.g., all in favor, all against?)
 - Attendee may need to scroll up and down to an active area.
- Monitors the voting progress.
 - Reminds attendees to vote as necessary.



Login



- <https://svm.semi.org/>
 - MS Edge and Internet Explorer are not recommended.
- Username and password are the same as the Online Ballot Voting software.
- Forgot? Retrieve at <http://ams.semi.org/ebusiness/ForgotUID.aspx>



Meeting Rooms

1 [Logout](#)

Select Meeting

Committee	Room Name	Region	Start Date	End Date	Time	Enter
FPD - Metrology	Regs SC test	America	07/07/2020	07/07/2020	3:00 PM to 5:00 PM	GO 2
FPD - Metrology	IT test	America	07/08/2020	07/09/2020	3:00 PM to 5:00 PM	GO
3D Packaging and Integration	test3	America	06/24/2020	07/08/2020	1 to 2	GO
3D Packaging and Integration	test 4	America	07/02/2020	07/09/2020	3:30pm to 5:00Pm	GO
Information and Control	Staff vs. Mashiro-san, Matsuda-san, 0716	Japan	07/16/2020	07/23/2020	1:00 to 23:00	GO
Silicon Wafer	Silicon Wafer NA TC Chapter meeting	America	04/02/2019	04/02/2019	09:00 to 12:00	GO
Photovoltaic	PV Taiwan TC Chapter	Taiwan	07/02/2020	07/02/2020	1:00 pm to 2:00 pm	GO

Meetings Page displays scheduled TC Chapter Meetings.

1. Logout of SVM.
2. Enter a meeting room by clicking Go.

Assigning Presiding Chair (Staff screen)



In the Meeting

- Online - In Person - Presiding Chair

Interest Voter	Name	Company	Voting Interest	Time Stamp
<input type="checkbox"/>	Kevin Nguyen	SEMI Headquarters	SEMI	11:19
<input type="checkbox"/>	ktvnguyen@comcast.net	NONE	NONE	11:29
<input type="checkbox"/>	Member A	Tokyo Electron Ltd.	Tokyo Electron	10:57
<input type="checkbox"/>	Member B	Kx	Kx Systems	10:43

Manually add in Person Member

Email

Add

Presiding Chair Email: ktvnguyen@comcast.net

Email

Change Clear

Standards staff must assign a presiding chair at the beginning of the meeting.

Presiding chair may be changed at anytime during the meeting as needed.

Presiding chair is indicated with a star(★).


Meeting Room Features



[Back To Meeting Room](#) [Logout](#) [User Logs](#) [Data Logs Popout](#)

1 2 3 9

Presiding Chair



Hello, ktvnguyen@comcast.net

EHS

EHS Taiwan TC Chapter simulation meeting

[Hide Web & Conference Info](#) 8

[Hide Attendees](#) 5

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In the Meeting

☁ - Online 👤 - In Person ★ - Presiding Chair

Interest Voter	Name	Company	Voting Interest	TimeStamp	Talk
<input type="checkbox"/>	☁ Kevin Nguyen	SEMI Headquarters	SEMI	15:53	Talk X
<input type="checkbox"/>	★ ktvnguyen@comcast.net	NONE	NONE	15:39	Talk X

1. Return to List of Meeting Rooms
2. Logout of SVM
3. View Detailed Meeting Log
4. List of Attendees
5. Hide / Show List of Attendees
6. Show Request to Talk
7. Cancel Request to Talk
8. Show Web & Conference Info
9. Show Data Logs

6 7

List of Attendees



1. A Primary Voter is required when Voting by Interest. Attendee must select themselves even if they are the only representative from their Voting Interest.
2. An attendee may request to become the Primary Voter for their Voting Interest with approval by the current Primary Voter.
3. Standards staff may change Primary Voter if necessary.

In the Meeting

☁ - Online 👤 - In Person ★ - Presiding Chair

Interest Voter	Name	Company
<input type="checkbox"/>	☁ Kevin Nguyen	SEMI Staff
<input type="checkbox"/>	★ Member A	Company A
<input type="checkbox"/>	☁ Member B	Company B
<input type="checkbox"/>	☁ Member C	Company C

3

Talking Queue



Talking Queue

Name/TimeStamp	
Kevin Nguyen 16:28 1	X
ktvnguyen@comcast.net 16:29 1	X

2

2

Clear Queue Pop out

An attendee may request to talk during the meeting and will be placed in a Talking Queue. The presiding chair will recognize their turn to talk in order of request.

1. Recognize attendee based on order of time requested.
2. Once question is addressed, attendee should cancel request themselves or presiding chair can remove each or clear all.

Agenda Topic / Motion / Vote



Minutes	1
Motion:	Approve the minutes as written
By:	Member A/Company A
Second By:	Member B/Company B
Discussion:	None

During the meeting, the current Agenda Topic or Motion will be displayed (e.g., minutes approval).

1. Current Agenda Topic or Motion is displayed to attendees.
2. When a vote is called, presiding chair can see who has voted and who has not.

Votes		
Motion: Approve the minutes as written		
Company Affiliate	Name	Vote
Company A	Member A	In Favor
Company B	Member B	Still Voting

2

Voting Result



Minutes	
Motion:	Approve the minutes as written
By:	Member A/Company A
Second By:	Member B/Company B
Discussion:	None
Result:	1-Y 0-N Voting Result: Pass - 100.00%

During the meeting, the current Agenda Topic or Motion will be displayed (e.g., minutes approval).

1. After the voting is calculated, the results are displayed to all attendees.

Ballot Review

Agenda Topic / Motion / Vote



Document Number: 6534
Document Title: Reapproval of SEMI D70-0314, Test Method of FPD Based Stereoscopic Display with Passive Glasses

Reject Affiliate: A
Reject(Name and Company): Member A/Company A
Negative #: 1
Negative Referenced Section/Paragraph:
Negative Text: This document is out of scope of the Transparent Display task force.

Persuasive

Motion: Negative is related and not persuasive. **(Needs \geq 2/3 votes to pass.)**

Reason: The voter did not provide any specific technical details.

By: Member B/Company B

Second By: Member C/Company C

Discussion: None

Result: 4-Y 1-N Voting Result: Pass - 80.00%

Related

Motion: 'Related' is mutually agreed upon. (Needs no motion.)

Ballot Review

Safety Check, IP Check, and Forwarding



Safety

Motion: This is not a Safety Document, when all safety-related information is removed, the Document is still technically sound and complete. (Regulations ¶ 8.7.1)

By: Member A/Company A

Second By: Member B/Company B

Discussion: None

Document Number: 6534

Document Title: Reapproval of SEMI D70-0314, Test Method of FPD Based Stereoscopic Display with Passive Glasses

IP Check

The TC Chapter meeting chair asked those participating, if they were aware of any patented technology that might be relevant (see Regulations ¶ 16.3.1.1) to the Standard or Safety Guideline; or, any copyrighted items or trademarks that are used/reproduced (see Regulations ¶ 16.4.1.2) in the Standard or Safety Guideline. (Also see, Regulations § 8.8)

Yes No

Result: The question is NOT answered in affirmative (No potentially material patented technology or use/reproduction of copyrighted items/trademarks is known.)

Action

Motion: This Document passed TC Chapter review as balloted and will be forwarded to the ISC A&R SC for procedural review.

By: Member A/Company A

Second By: Member B/Company B

Discussion: none

Result: 6-Y 0-N Voting Result: Pass - 100.00%

Question?

- Contact Standards staff
- www.semi.org/standards/contacts