

Program Member Virtual Meeting Documentation

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1. Website

<https://svm.semi.org/>

- Username and Password is the same as Online Ballot Voting App (<https://ams.semi.org/ebusiness/standards/ballots.aspx>)
- Username and password can be retrieved at (<http://ams.semi.org/ebusiness/ForgotUID.aspx>)

2. Selecting a Meeting Room

Logout

Select Meeting

Committee	Room Name	Region	Start Date	End Date	Time	Enter
FPD - Metrology	IT test	America	07/08/2020	07/09/2020	3:00 PM to 5:00 PM	GO
3D Packaging and Integration	test3	America	06/24/2020	07/08/2020	1 to 2	GO
3D Packaging and Integration	test 4	America	07/02/2020	07/09/2020	3:30pm to 5:00Pm	GO
Automated Test Equipment	[NEW] VIRTUAL TC CHAPTER MEETING TRIAL FOR PLANNING MEETING	Japan	08/26/2020	09/02/2020	01:00 to 23:00	GO
Automated Test Equipment	ATE Pre-meeting with Co-chairs	America	09/28/2020	09/28/2020	N/A to N/A	GO
Metrics	Metrics Japan TC Chapter Meeting	Japan	09/04/2020	09/04/2020	10:00 to 12:00	GO
Metrics	Metrics NA SVM Test	America	10/07/2020	10/07/2020	N/A to N/A	GO
Physical Interfaces and Carriers	PI&C Japan TC Chapter meeting	Japan	09/10/2020	09/10/2020	10 to 15	GO
Information and Control	IT staff test	America	08/20/2020	08/20/2020	2:00PM to 3:00PM	GO
Information and Control	Korea_test1	Korea	09/01/2020	09/01/2020	11:10 to 11:30	GO
Silicon Wafer	Simulation Meeting	America	10/06/2020	10/06/2020	1:00 PM to 2:00 PM	GO
EHS	Simulation practice	America	09/21/2020	09/21/2020	6 pm to 7 pm	GO
Photovoltaic	PV Taiwan TC Chapter	Taiwan	07/02/2020	07/02/2020	1:00 pm to 2:00 pm	GO
Photovoltaic	Photovoltaic Taiwan TC Chapter Meeting	Taiwan	09/18/2020	09/18/2020	14:00 to 16:00	GO

1. Sort table by clicking one of the table headers.
2. Meeting room details.
3. Click “Go” when you want to enter a meeting.

3. Meeting Room

The screenshot shows the SEMI Meeting Room interface. At the top, there are navigation buttons: 'Meeting Rooms' (1), 'Logout' (2), 'Logs' (3), and 'Data Logs Popout' (4). The user is identified as 'Program Member' and 'Hello, Test Member'. The meeting title is '3D Packaging and Integration' with a sub-id 'test3' (5). A 'Hide Web & Conference Info' button is present. Below this, there is a message: 'You are invited to a RingCentral meeting now. Join from PC, Mac, Linux, iOS or Android: Or Telephone: Dial(for higher quality, dial a number based on your current location): US: Meeting ID: International numbers available: https://meetings.ringcentral.com/teleconference'. A 'Hide Attendees' button (6) is located below the message. The 'In the Meeting' section shows a list of attendees with columns for 'Interest Voter', 'Name', 'Company / Voting Interest', and 'TimeStamp'. A 'Request' button (7) is next to the first attendee, Supika Mashiro. At the bottom, there are three buttons: 'Request to Talk' (8), 'Cancel Request to Talk' (9), and 'Talking Queue' (10). A 'Document Number:' and 'Document Title:' input area (11) is at the very bottom.

Meeting Rooms Logout Logs Data Logs Popout

1 2 3 4

Program Member

semi

Hello, Test Member

3D Packaging and Integration

test3

Hide Web & Conference Info

You are invited to a RingCentral meeting now.

Join from PC, Mac, Linux, iOS or Android:

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
US:
Meeting ID:
International numbers available: <https://meetings.ringcentral.com/teleconference>

Hide Attendees

6

In the Meeting

Online In on Presiding Chair

Interest Voter	Name	Company / Voting Interest	TimeStamp
<input checked="" type="checkbox"/> Request	Supika Mashiro	Tokyo Electron Ltd. / Tokyo Electron	9:41
<input type="checkbox"/>	Mitsuhiro Matsuda	(株) KOKUSAI ELECTRIC / Kohlberg Kravis Roberts	22:04
<input type="checkbox"/>	Thai Nguyen	SEMI North America / SEMI	9:30
<input checked="" type="checkbox"/>	Hiroyuki Araki	SCREEN Semiconductor Solutions Co., Ltd. / SCREEN Semiconductor Solutions	16:18
<input checked="" type="checkbox"/>	Kyoichiro Asayama	JEOL / JEOL	18:43

Request to Talk Cancel Request to Talk Talking Queue

8 9 10

Document Number:

Document Title:

11

1. Return to the Meeting Room Selection.
2. Logout and return to svm.semi.org.

3. Check user log.
 - a. When a user log in and out.
4. Check document log.
5. Call in Information.
6. Toggle(show/hide) attendee List.
7. Voting Interest Check box.
8. Add yourself to Talking Queue.
9. Remove yourself from Talking Queue.
10. Open window of Talking Queue.
11. View for Active Agenda Topic or Motion and Voting Action.

4. List of Attendees

1 Interest Voter	Name	Company / Voting Interest	TimeStamp
<input type="checkbox"/> Request	Supika Mashiro	TEL / TEL	14:10
<input checked="" type="checkbox"/> 2	Kurt Haller	KLA-Tencor / KLA-Tencor	9:59
<input checked="" type="checkbox"/>	Noel Podjue	Semiconductor Metrology and Standards / SMS	9:15
<input checked="" type="checkbox"/>	Gerd Pfeiffer	GLOBALFOUNDRIES U.S. Inc. / GLOBALFOUNDRIES	10:12
<input type="checkbox"/>	Kevin Nguyen	SEMI North America / SEMI	12:00

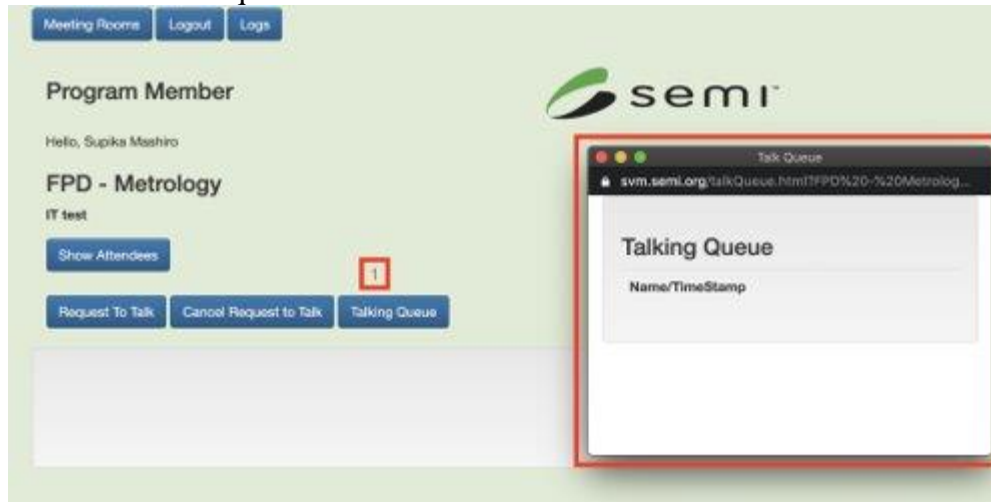
1. A Primary Voter is required when Voting by Interest is requested. Attendee must select themselves if they are the only representative from their Voting Interest.
2. An Attendee may Request to become the Primary Voter for their Voting Interest with approval by the current Primary Voter.

SEMI Staff may change Primary Voter if necessary.

5. Talking Queue

An attendee may request to Speak during the meeting and will be placed in a Queue. The presiding chair will recognize their turn to speak in order of Request.

1. Open the Talking Queue.
2. Send Request to Talk.
3. Cancel Request to Talk.



6. Motion and Voting

During the meeting, the current Agenda Topic or Motion will be displayed. (e.g., Minutes Approval)

1. Current Agenda Topic or Motion is Displayed to Attendees.
2. When a Vote is called, the Voting buttons are available.
3. When voting is calculated, the results are displayed to all attendees.

Minutes 1

Motion: Approve the minutes as written

By: Kyoichiro Asayama / JEOL

Second By: Hiroyuki Araki / SCREEN Semiconductor Solutions Co., Ltd.

Discussion: None.

Result: 1-Y 0-N Voting Result: Pass - 100.00% 3

Motion: Approve the minutes as written

Vote 2

Company	Name	Vote
Tokyo Electron Ltd.	Supika Mashiro	<input type="button" value="In Favor"/> <input type="button" value="Against"/> <input type="button" value="Abstain"/>

Answer: In Favor